

**CENTRAL SURGICAL ASSOCIATION  
EXECUTIVE COUNCIL MEETING MINUTES**

**March 4, 2009**

**Palms Room, The Ritz-Carlton Sarasota, Sarasota, Florida**

President Richard H. Bell, Jr., called the Central Surgical Association Executive Council to order at 3:40pm.

**Present:**

President:	Richard H. Bell, Jr.
President-Elect:	William Turnipseed
Immediate Past President:	E. Christopher Ellison
Secretary:	Michael S. Nussbaum
Treasurer:	Christopher McHenry
Recorder:	Gerald Larson
Councilors:	E. Christopher Ellison Keith Lillemoe Mary Otterson Gerald Fried

Representative to

American Board of Surgery:	Fabrizio Michelassi
American College of Surgeons:	Layton Ridders
Advisory Council for Surgery – American College of Surgeons:	E. Christopher Ellison
Program Committee Chair:	Scott A. Gruber
Auditing Chair:	L. Michael Brunt
LP etc.:	Marcia McIntyre

**Absent:**

Thomas H. Cogbill

**I. Call to Order – Richard H. Bell, Jr., MD**

Acceptance of minutes – Upon review of the October 15, 2008 Executive Council Meeting minutes there was a motion for approval. Motion was seconded and approved.

**II. Secretary's Report**

Dr. Nussbaum reviewed the list of members achieving Senior status in 2008 and 2009, members elected to membership in 2008, members who have not attended previous meetings, members with dues in arrears for two or more years, member resignations, deceased members and the final membership breakdown. The list of deceased members was reviewed. Council was informed of the deaths of Lloyd Nyhus and Debra Graham.

Dr. Nussbaum discussed out-of-region meetings. He shared statistics about the net loss to the CSA when the CSA Annual Meeting is out of region. In 2009, there was a low exhibitor turnout, due to the minimal membership located in the Sarasota-area. The 2009 meeting is expected to have a loss of nearly \$19,000. In addition, the net loss from the 2005 Annual Meeting in Tucson was \$40,854.05. The Committee discussed surveying the membership to receive feedback regarding out-of-region meetings. It is particularly valuable to get input from the new members. Chris McHenry agreed to coordinate a focus group that would develop questions to be sent to the membership.

### **III. Treasurer's Report**

Dr. McHenry's financial report was reviewed with the Executive Council. Overall, for the year ending in 2008, the finances look very favorable.

The total income for fiscal year 2008 was \$205,323 and total expenses were \$175,713. This reflected a net income of \$29,823, which was higher than the \$23,522 that was budgeted. In 2007, the net income was \$25,067.

The Trial Balance Sheet shows the CSA balance in each of the financial accounts. The Fidelity account has a balance of \$95,086 and the Bank Midwest checking account has a balance of \$11,247. There was also \$30,000 moved into a CD at Bank Midwest.

### **IV. Membership Report**

Dr. Cogbill was unable to attend the Executive Council meeting. His report was included in the agenda materials; there was no need to vote on anything, as the report was approved in October.

### **V. Program Committee Report**

Dr. Gruber highlighted the Program Committee's accomplishments of the past year:

- Chris Ellison's Presidential Address served as inspiration to increase attendance and attract community surgeons to regional surgical meetings.

- Gathered information from membership survey to consider different components to the annual meeting structure. This resulted in adding concurrent sessions and a debate.
- New members were invited to be discussants, per recommendation from Fred Luchette.
- The current schedule was examined to create a better balance throughout the scientific sessions.
- The 2009 Annual Meeting was CME approved.
- Approval was granted for additional papers to be published in *Surgery*.

Dr. Gruber shared the following about the 2010 Program:

- It should be evaluated if the audience gets diluted with the two concurrent sessions.
- Consideration of video presentations was shared, in addition to determining whether there should be video submissions or showing videos that are already created.
- Shorten the time of presentation while keeping longer discussions.
- Case presentations will be considered
- Discussion about sending out a survey to get feedback

The Best Paper by a New Member will be rated by the Program Committee, Dr. Larson and Dr. Nussbaum.

## **VI. Recorder Report**

Dr. Larson reported that as of March 4, 31 of the 36 papers had been submitted.

For 2008, 29 papers and discussions, along with the Presidential Address were published in the October issue of *Surgery*. One paper was not published due to the authors not resubmitting the paper after receiving recommendations from the reviewers.

## **VII. 2009 Local Arrangements Report**

Marcia McIntyre from LP etc reported on the 2009 Annual Meeting. The 2009 Meeting was budgeted to be at a slight loss. The estimated loss was \$19,000. This is primarily due to registration being slightly lower than anticipated, along with lower exhibit revenue. The SSO meeting overlapped with the CSA meeting this year, which resulted in fewer registrants than anticipated. There was some discussion about how much impact the economy, as well as the sleeping room rate, may have deterred some

members from attending this year's meeting. Expenses were being closely managed in order to minimize the loss.

## **VII. 2010 Local Arrangements**

Dr. Madura announced the Drake Hotel in Chicago will be the official site of the 2010 meeting. Rush will host the Invitation Clinic at The Drake. Steve Bines will be the 2010 Local Arrangements Chair due to Dr. Madura relocating. The meeting dates were changed to March 11-14, so that the CSA Meeting was not in conflict with SSO.

## **IX. 2011 Local Arrangements**

Dr. Gruber announced that the Marriott Detroit at the Renaissance Center in Detroit, Michigan, will be the location for the 2011 CSA Annual Meeting, March 17-19.

## **X. 2012 Local Arrangements**

Dr. Turnipseed shared that the 2012 CSA Annual Meeting will take place at the Hilton in Madison, WI, from March 1-3.

## **XI. Future Meetings**

### 2013 Annual Meeting

**The Executive Council reviewed the Site Search Report prepared by LP etc. for 2013. If the CSA returns to Chicago in 2013, the above hotel preferences are: 1) The Drake; 2) The Intercon. It was determined to hold on signing a contract until the membership was polled regarding out of region meetings.**

### 2014 Annual Meeting

**The Executive Council reviewed the Site Search Report prepared by LP etc. for 2014. The JW Marriott was selected as the preferred property for Indianapolis, Indiana.**

## **XII. Web Report**

**Marcia McIntyre of LP etc. referred to the written report that shows membership usage on the website.**

## **XIII. Representative to the Board of Governors, American College of Surgeons Report**

Dr. Rikker's written report was submitted for review.

## **XIV. Representative to the Advisory Council for Surgery, American College of Surgeons**

Dr. Ellison's written report was submitted for review.

## **XV. Representative to the American Board of Surgery Report**

Dr. Michelassi was unable to attend the meeting; his written report was submitted for review.

## **XVI. Report of the Executor of the Central Surgical Association Foundation**

Dr. Turcotte reviewed his report with Council. Dr. Bentrem from Northwestern University was the winner of the 2009 Enrichment Award. The Executive Council acknowledged and thanked Dr. Turcotte for his dedication and commitment as Found and Executor of the CSAF.

## **OLD/NEW BUSINESS**

### **XVII. Membership Application Process**

There was discussion about expediting the membership application process, while having two membership cycles per year. The following Bylaws changes were proposed:

1. Article III, Membership, Section 2  
Current Bylaw: "The number of active members shall be limited to 250."

Proposed Bylaw: "There is no limit to the number of active members."

2. Article III, Membership, Section 6

Current Bylaw: "The names of the candidates and recommendation of the Membership Committee are submitted to the Council at least one month before the annual meeting."

Proposed Bylaw: "The names of the candidates and recommendation of the Membership Committee are submitted to the Council before the annual meeting."

3. Article III, Membership, Section 9

Current Bylaw: "The names of the candidates and recommendation of the Membership Committee are submitted to the Council at least one month before the annual meeting."

Proposed Bylaw: Remove the above bylaw.

ACTION: The above Bylaws changed were approved by the Executive Council; the Bylaws changes will be proposed to the membership at the 2009 CSA Business Meeting.

**XVIII. Program Book Mailing**

There was discussion about mailing the program book, as it was done in previous years. The cost for the mailing books is approximately \$500.

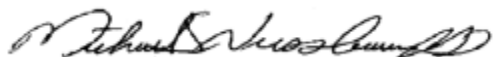
ACTION: A vote was taken and the motion did not pass.

There was continued discussion and the following was agreed upon by the Executive Council:

- It was agreed that the registration information should include all the abstracts that will be presented in addition to the order of the papers.
- Abstracts should be posted on the CSA website in January.
- The CSA Program Books should continue to be mailed following the annual meeting to the members who did not attend the meeting.

With nothing more for discussion, the meeting was adjourned at 5:55pm.

Respectfully submitted,



Michael Nussbaum, M.D.  
Secretary